



## Universitätsbibliothek Greifswald



Felix-Hausdorff-Straße 10, 17489 Greifswald Tel. 03834/420-1515

**Informationsblatt 1.2:** General information on the University Library

Stand: September 2024

# Important information Opening hours

Greifswald University Library, Felix-Hausdorff-Str. 10

Monday – Friday 8 a.m. – 10 p.m. Saturday – Sunday 9 a.m. – 10 p.m.

Service desk (loan)

Mon - Fri 8 a.m. – 4 p.m.

Tel: Email:

Information (03834) 4201515 ubinfo@uni-greifswald.de Service (loan) 4201567 ubinfo@uni-greifswald.de ausleihe@uni-greifswald.de

Facebook: <a href="https://www.facebook.com/UB.Greifswald-www.instagram.com/UB\_Greifswald-www.





Old Greifswald University Library, Rubenowstr. 4

Monday – Friday 9 a.m. – 7 p.m.

Service desk 9 a.m. – 3.30 p.m.

Tel: Service (03834) 420 1640

Departmental Library, Campus Loefflerstraße, Ernst-Lohmeyer-Platz 4

Monday – Sunday 9 a.m. – 10 p.m.

Service desk

Monday – Friday 9 a.m. – 4 p.m. Tel: Service (03834) 4201680

## Library stock

The Greifswald University Library possesses about 3,1 millions volumes altogether. This stock is located at several places: Central University Library (Felix-Hausdorff-Str.), Old Library (Rubenowstr. 4), Departmental Library (Ernst-Lohmeyer-Platz 4), Library Archive (Am Schießwall) and some smaller locations in Greifswald.

In the <u>Central University Library</u> about 300.000 books and journals are situated in the open access area and can be used without ordering them before.

At the ground floor you can find general literature and the textbook collection ("Lehrbuch-sammlung") which offers several copies of the basic literature for studies of law, economics and natural sciences. German and foreign newspapers are laid out in a newspaper reading area. Further you can find the literature of law and economics on the first floor, the literature of the natural sciences on the second floor and the literature of biology and medicine on the third floor. Journals are standing on the same floor like books of the same subject.

The closed stacks which are located in the basement of the building contain about 700.000 volumes. You have to order these before using or lending them out.

In the <u>Old Library</u> you can find the special collections "Old Books" (that means our stock before 1850) and "Pomeranica" (that means literature about the region Pommern). The holdings of musicology are presented in the open stacks.

In the <u>Departmental Library</u> are literature of humanities and theology, including the text-book collection for these departments. The books are shelved in open stacks and mostly for loan.

#### If you have any questions you can ...

- ... ask a reference librarian: At the ground floor of the Central Library is a service desk. The members of the staff like to help you there. Or you can telephone: (03834) 4201515.
- ... look at our homepage or you can send an e-mail to us: ubinfo@uni-greifswald.de.

## The University Library via internet

You can get further informations about the University Library by looking at our homepage: <a href="https://ub.uni-greifswald.de/en/">https://ub.uni-greifswald.de/en/</a>, for example "Library" (institutions/opening hours), "Service" (Services, A-Z), "Search". At our homepage you can also use our and many other databases.

## Catalogues

The books, journals and other media of the University Library are listed in the following catalogues:

## **Discovery sytem**

With our new discovery system, a modern research tool is available as an alternative to our online catalogue. The discovery system works with search engine technology and can be used flexibly on different end devices. In addition to the option of searching in the original language, refining the search using facets or, for example, correcting input errors, the system offers many other advantages.

#### Online catalogue OPAC

(abbreviation for online public access catalogue). This is the online catalogue which lists the all newer (as well as the oldest) books of the University Library and all journals. The older stocks (up to 1989) are listed here only to a smaller amount (see Elektronischer

Zettelkatalog for further listing). The OPAC allows electronical ordering. (You can get further information about this in our information sheets "Recherche im Online-Katalog OPAC" and "Bestellen, Vormerken, Verlängern im OPAC".)

Besides you can view your user account in the OPAC: There you can manage your account (for example renewing your loans).

#### Elektronischer Zettelkatalog (electronic card catalogue)

You can search this catalogue via internet. It lists those stocks which are not yet machine-readable (up to 1989). This catalogue allows also electronical ordering. (You can get further information about this in our information sheets "Recherche im Elektronischen Zettelkatalog" and "Bestellen im Elektronischen Zettelkatalog".)

### Lending of books

You have to achieve a library card of the University Library for being able to order and lend out. You can get the library card only at the service desk of the Central Library. Students of the university can use the electronic Student ID card. It has a barcode and the library card number on the back.

Most of the books in the Central Library can be lent out after you have taken them from the shelves by yourself in the open access area.

Stocks being in the closed stacks of the Central Library, the Old Library and the Library Archive have to be ordered instead.

Journals and reference books can <u>not</u> be lent out. Please mind that the stocks of the Old Library and parts of the law and economic literature in the Central Library are also non-lending collections. You can use them only locally.

## Working desks in the University Library

The Central Library offers more than 650 working desks. Some computers can be used for research or study.

The Departmental Library has 269 working places and a scanner to use for students and other users.

The Old University Library offers 60 working desks.

#### Cloak-room

All departments of the library have lockers for your clothes and bags. You have to bring along your own lock to close the locker. (It is not allowed to enter the reading areas with your coats, bags or rucksacks.) Please empty the lockers before leaving the library. Otherwise we open them on the next day and you have to pay a charge.

## How can you find us?

A site plan on the rear page of this leaflet shows you the location.

The main-entrance of the Central Library (Felix-Hausdorff-Str.) is accessible from the Berthold-Beitz-Platz (a square which is on the footway and cycle track from the town centre). There are only very few parking spaces near the building.